

**Mandatory Pre-Bid Meeting**  
**Wolcott WWTP Expansion Project**  
**Unified Government of Wyandotte County/Kansas City, KS**  
**Solicitation Set 01 – Bid Packages: 1.2, 1.5, & 1.6**

**November 4<sup>th</sup>, 2019**

1. Sign-In Sheet
  - a. This is a mandatory pre-bid meeting for contractors that will be submitting a proposal on a bid packages 1.2, 1.5, and 1.6 for Solicitation Set 01. If your Firms name does not appear on the pre-bid sign in sheet your proposal will **NOT** be opened.
  - b. A copy of the sign-in sheet will be posted to the Wolcott WWTP Expansion Project Procurement SharePoint for record.
  
2. Safety Moment
  - a. Prospective bidders may walk and inspect the site.
  - b. Pay attention to standing water, mud, uneven walking surfaces and potential wildlife
  - c. Some existing debris may have rebar sticking out and sharp edges.
  
3. Wolcott WWTP Project Team
  - a. Owner – Unified Government of Wyandotte County/Kansas City, KS
  - b. Engineer – HDR Inc.
  - c. CMAR – Garney Construction
    - i. Project Manager- Jared Keating
  
4. Project & Solicitation Set Overview
  - a. The Wolcott WWTP Expansion project will replace the existing plant, which currently treats 0.3 MGD with a new plant capable of treating an average capacity of 2.0 MGD and a peak of 6.0 MGD.
  - b. Solicitation Set 01's general scope of work is to develop the footprint of the new plant utilizing existing material and pre-load areas to reduce future settlement under the main GrAS facility, WAS/TWAS basins, and UV Structure.
    - i. Footprint of the new site will be above the 100-year flood plain elevation of 764.80'
  - c. Other Items
    - i. Project is tax exempt
    - ii. Project is non-prevailing wage
    - iii. Permissible work hours 5 days a week (Monday - Friday), 10 hours a day
      1. If additional or alternate work hours are needed a request must be made to the CMAR and approved by the Project Team.
    - iv. CMAR will pull the SWPPP Permit
      1. CMAR to be responsible for Inspection and Notifying contractor when repairs need to be made
    - v. Project area is within a flood plain.

1. Best practice will be to store equipment and material (Fuel) above the 100-year flood plain elevation.
5. Bidding Document Overview
    - a. Proposal Due Date: **November 13<sup>th</sup>, by 2:00pm**
      - i. Representative from the CMAR and Owner will receive proposals.
    - b. Bids are to be turned into the Unified Government Clerk at:
      - i. **701 North 7<sup>th</sup> Street, Room 323, Kansas City, KS 66101**
    - c. Per bid documents questions/clarifications are to be emailed to Jared Keating at [jkeating@garney.com](mailto:jkeating@garney.com)
    - d. **Bid questions submitted after 5:00 pm on November 6<sup>th</sup>, 2019 may not be addressed due to time required to issue Addenda.**
    - e. Questions regarding the bidding documents?
  6. Known Addendum Items
    - a. Addendum No. 01 – Issued 10/31/19
      - i. Division 01 & Division 03 technical specifications
      - ii. Bid Package 1.4 updated scope of work/supply and measurement & Payment forms (00 42 23.02)
      - iii. Images and video of the exploratory potholing performed in January of 2019
    - b. Addendum 02 – Issued 11/4/2019
      - i. Updated Plan sheets 10C116 & 10C118
      - ii. CAD Files titled “Wolcott WWTP\_Surface\_Ex\_20191031” & Wolcott WWTP\_Surface\_Prop\_20191031”
      - iii. Site Specific safety Plan for the Wolcott WWTP Expansion Project
      - iv. Weather Day Tracking and determination information
      - v. Responses to Questions received as of 11/1/2019
  7. Contract Milestone Dates
    - a. Early Work Notice to Proceed – December 19<sup>th</sup>, 2019
      - i. Contracts signed, mobilization begins, SWPPP BMPs begin installation
    - b. Bid Package 1.6 Site Development and Preload Complete
      - i. Earthwork + 90 calendar day settlement period must be complete no later than July 8<sup>th</sup>, 2020.
    - c. Site Development and Preload package is on critical path for the overall project. The Settlement period at the preload area must start by March 31<sup>st</sup>, 2020 for the settlement to be complete by July 8<sup>th</sup>, 2020.
    - d. Liquidated Damages will be assessed if the milestone dates are not met.
      - i. Liquidated Damages affecting substantial Completion: \$2,500.00 per day
      - ii. Liquidated Damages affecting Final Completion: \$1,500.00 per day
      - iii. These rates will be issued via addenda for project record
  8. Questions & General Discussion